



## Staff, volunteers and students policy

### Aim

Staff are deployed to meet the care and learning needs of children and ensure their safety and well-being. There are effective systems in place to ensure that adults looking after children are suitable to do so.

### Objectives

- All staff and volunteers who work more than occasionally with the children have enhanced DBS disclosure checks.
- All staff and volunteers working with children have appropriate training, skills, and knowledge.
- All staff, students and volunteers are deployed in accordance with the procedures.
- There is a complaints procedure and staff, and volunteers know how to complain and who they complain to.
- Ofsted are notified of management changes or changes to the setting's name or address.
- Parents are involved with their children's learning and their views are considered.

### Legal references

Protection of Children Act 1999


Safeguarding Vulnerable Groups Act 2006

Childcare Act 2006

### Further guidance

Recruiting Early Years Staff (Pre-school Learning Alliance 2016)

People Management in the Early Years (Pre-school Learning Alliance

This policy was adopted by	Skylarks Community Preschool	<i>(name of provider)</i>
On	1 <sup>st</sup> August 2022	<i>(date)</i>
Date to be reviewed	1 <sup>st</sup> August 2023	<i>(date)</i>
Signed on behalf of the provider		
Name of signatory	Kathleen Thomson	
Role of signatory (e.g. chair, director or owner)	Manager/Trustee	

Date Reviewed	Changes	Signature
07 <sup>th</sup> August 2023	None	